

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on April 4, 2017.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, Absent Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Police Chief Jeff Branson, Arts & Tourism Director Angelia Burgett, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Graven moved to approve the consent agenda consisting of minutes of the regular meeting March 21, 2017; bills and payroll for the last half of March, 2017.

Bills & Payroll
last half of March, 2017

	<u>General Fund</u>		
Payroll		\$	263,884.85
Bills		\$	<u>36,266.29</u>
	Total	\$	300,151.14
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,521.61
Bills		\$	<u>3,528.49</u>
	Total	\$	6,050.10
	<u>Festival Mgt Fund</u>		
Bills		\$	<u>7,059.95</u>
	Total	\$	7,059.95
	<u>Capital Project Fund</u>		
Bills		\$	<u>986.80</u>
	Total	\$	986.80
	<u>Midtown TIF</u>		
Bills		\$	<u>76.00</u>
	Total	\$	76.00
	<u>Broadway East Bus. Dist.</u>		
Bills		\$	<u>802.50</u>
		\$	802.50

	<u>Water Fund</u>	
Payroll	\$	32,594.04
Bills	\$	<u>15,745.42</u>
Total	\$	48,339.46
	<u>Sewer Fund</u>	
Payroll	\$	32,639.86
Bills	\$	<u>108,589.00</u>
Total	\$	141,228.86
	<u>Health Insurance Fund</u>	
Bills	\$	<u>151,984.28</u>
Total	\$	151,984.28
	<u>Motor Fuel Tax Fund</u>	
Bills	\$	<u>1,396.19</u>
Total	\$	1,396.19

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, Absent Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for Public questions/comments with no response.

NEW BUSINESS

Commissioner Owen seconded by Commissioner Graven moved to approve Council Decision Request 2017-1750, approving a proposal from Doehring, Winders & Co., LLP for auditing services in connection with the April 30, 2017, April 30, 2018 and April 30, 2019 financial statements; and authorizing the Mayor to sign all necessary documents to initiate the audit.

Mayor Gover opened the floor questions/comments/questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, Absent Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2017-1751, approving the re-appointments of Dennis Gathmann, Robert Grierson, and Jon Spitz to the Board of Fire & Police Commissioners with a term expiring 04/30/2020.

Mayor Gover opened the floor questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, Absent Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2017-1752, approving the re-appointment of Tom Graven to the Electrical Board with a term expiring 04/30/2020.

Mayor Gover opened the floor questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, Abstain Commissioner Graven, Absent Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2017-1753, approving the re-appointment of Susan O'Brien to the Fire Pension Board with a term expiring 04/30/2020.

Mayor Gover opened the floor questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, Absent Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Owen moved to approve Council Decision Request 2017-1754, approving the re-appointment of Madge Shoot to the Police Pension Board with a term expiring 04/30/2020.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, Absent Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2017-1755, approving a \$2,275 grant by the Tourism Advisory Committee from FY16/17 hotel/motel tax funds to the EIU Kinesiology Department for hosting IHSA Girls Badminton State Tourney to be held May 12-13, 2017; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor questions/comments/discussion. Commissioner Cox inquired as to the number of years of participation with Director Burgett stating eight years with all participants north of Kankakee and pursuing another five-year contract. Commissioner Owen inquired whether boys participated with Director Burgett noting just girls.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, Absent Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to approve Council Decision Request 2017-1756, approving a \$4,000 grant by the Tourism Advisory Committee from FY17/18 hotel/motel tax funds to EIU & IHSA for supporting the IHSA Girls and Boys Track and Field State Meets to be held May 18-20 and May 25-27, 2017 respectively; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor questions/comments. Commissioner Cox inquired as to the contract with Director Burgett noting the beginning of a five-year contract.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, Absent Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Owen moved to approve Council Decision Request 2017-1757, approving a \$9,000 grant by the Tourism Advisory Committee from FY 17/18 hotel/motel tax

funds to the Mattoon Hitmen Baseball for hosting five (5) events to be held April 14-15, May 12-14, May 19-21, June 9-11, and June 12-14, 2017; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, Absent Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted work on the budgets and union negotiations; otherwise, business as usual; and had been in contact with two economic development groups. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY had nothing to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted busy with insurance issues, FOIAs, training of staff, and had 121 early and grace voters for the consolidated election; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

Mayor Gover opened the Fiscal Year 2018 Budget Hearing at 6:40 p.m. in the City Hall Council Chambers on April 4, 2017. Administrator Gill reviewed Fiscal Year 2017 with an anticipated deficit in the General Fund of \$771, Water Fund balance of \$1,068,524 and Sewer Fund balance of \$983,805. Administrator Gill reviewed the Fiscal Year 2018 General Fund Obstacles (State unknowns, vehicle replacement, MEF, Healthcare costs, wages/pay, pension costs, and insurance) with 77.12% of the budget and 78.13% of the budget not including a Fire Grant; and reviewed the Fiscal Year 2018 Changes/Cuts resulting in a \$62,483 deficit budget. Administrator Gill reviewed the budgeted revenues, 4 largest sources of revenue, budget expenditures, 4 largest sources of expenditures, pension and health insurance, health and dental insurance overview, General Fund overview at City Hall, Police Department, Fire Department, Capital Projects, Capital Projects Inflows/Outflows, TIF Districts, Business District, Hotel/Motel Tax, Festival Management, Water & Sewer Funds, Mobile Equipment Fund, recommendations: reviewing the budget quarterly, evaluate services, review staffing levels at each department, and projected Fiscal Year 2019 starting with a \$815,579 deficit. The floor was open to Council and the Public. Mr. Michael Murray with Mrs. Dee Braden of Coles County Council on Aging requested the City Council to continue supporting the organization and requested an increase in funding from \$1,000 to \$10,000 due to matching funds which provided needed services to the Mattoon community. Mr. Murray opened the floor for questions and encouraged Council to contact him or Mrs. Braden with any questions. With no additional questions or comments Mayor Gover closed the Fiscal Year 2018 Budget Hearing at 7:04 p.m.

FINANCE reported on Series 2009A & B bonds callable in December and seeking new funding for those bonds which are expected to save \$449,000 over the remaining life of the bonds, but noted those bonds were not in the General Fund. Mayor Gover inquired as to the interest rate. Director and Treasurer Wright did not have the potential interest rate, but noted the 2009A Bonds had a 2.59% interest rate and the 2009B bonds had a 3.09% interest rate. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS noted the only significant item was the pouring of the foundation walls for the Public Works Building. Mayor Gover opened the floor for questions with no response.

POLICE noted nothing significant but union negotiations; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM elaborated on the great turnout for the Mary Fons, PBS Quilting Program, workshop and announced the Bagelfest entertainment of American Idol Trent Harmon on Friday and Christian Artist Jordan Feliz on Thursday night.

COMMENTS BY THE COUNCIL

Commissioners Cox, Graven, and Owen had no further comments.

Mayor Gover seconded by Commissioner Graven moved to recess to closed session at 7:09 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, Absent Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:22 p.m.

Commissioner Graven seconded by Commissioner Cox moved to adjourn at 7:22 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, Absent Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk